



Compliance and Technical Assistance

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Compliance and Technical Assistance

- Promote IDEM's goal of "assistance first, enforcement second" by assisting Hoosier businesses in understanding and achieving environmental compliance
- All of our services are:
 - Free
 - Voluntary
 - Confidential



Compliance and Technical Assistance

- Purpose
 - To assist regulated entities in achieving compliance
 - To encourage cooperation between IDEM and regulated entities
 - To promote IDEM's goal of "assistance first, enforcement second" by assisting Hoosier businesses in understanding and achieving environmental compliance





Our Services

- Are voluntary and free
 - We are a non-regulatory division of IDEM; that means we do not issue violations, permits, fees, fines or take enforcement actions
- Assistance is available via phone, site visits, compliance manuals and fact sheets, online resources, initiatives and training and outreach and partnerships





Confidentiality

- We are required by State Law to keep your information confidential
 - Information concerning your inquiry or documents that identify or describe your operation may not be shared without your consent
 - Only exception is when there is a clear and immediate danger to public health or the environment





Quality Assurance Guarantee

- **IDEM shall not issue either a Violation Letter or a Notice of Violation assessing a gravity-based penalty against a Regulated Entity upon learning that a Regulated Entity sought out, received, and relied upon CTAP's written compliance assistance prior to the alleged violation.**



Quality Assurance Guarantee

The site visit follow-up letter will include:

- Summary of the assistance sought by the regulated entity
- Observations made during the site visit
- Specific topics or question for which CTAP provided assistance
- Record of assistance provided by CTAP
- Guarantee statement with directions on how to proceed if necessary



How CTAP Can Save You Money

- Helps businesses identify and address compliance issues
- Identifies pollution prevention and other opportunities to reduce regulatory burdens
- Empowers businesses to handle compliance issues





Compliance and Technical Assistance Program



CTAP Home

- About CTAP
- Featured Topics
- Request a Consultation
- Compliance and Technical Assistance Staff

Information By Industrial Sector

- Auto Salvage
- Boiler Compliance Requirements
- Collision Repair/Auto Refinishing Shops
- Construction & Demolition
- Degreasing Operations
- Drycleaners
- Fiber Reinforced Plastic Manufacturing
- Plating
- Printers
- Stationary Engines
- Vehicle Maintenance Shops



CTAP

Compliance and Technical Assistance Program

Helping Indiana businesses become environmentally compliant.

Online Services

- Acronyms List
- Electronic Permitting
- Enforcement Database
- Forms.IN.gov
- Impaired Waters (e303d)
- Online Air Permit Search
- Real-Time Monitoring
- Safe Drinking Water Information Search
- Virtual File Cabinet
- Wastewater Certification Renewal

MORE ONLINE SERVICES »

SUBSCRIBER CENTER »

Welcome

CTAP is your one-stop shop for environmental regulatory compliance needs. Staff with experience in all environmental programs are ready to provide technical and confidential compliance assistance on a wide array of environmental topics.

Upcoming Compliance Due Dates

- July 1:
 - Hazardous Materials Registration due to US Department of Transportation.





Online Services

- Featured topics
- Industrial sector guidance
- Upcoming compliance due dates
- Rulemaking actions
- Indiana Small Business Guide to Environmental, Safety, and Health Regulations
 - Provides an overview of pertinent state laws in a format that gives readers easy access to quick answers



ESP Application Renewal/Initial Application

- Compliance audit with written findings performed by CTAP staff (**NOT CONFIDENTIAL**)
 - Written compliance audit summary
 - Compliance issues must be resolved in order to continue with membership application
- Compliance history reviewed by program areas (Air, Land, Water) for eligibility



How Can CTAP Help a Company Maintain ESP Membership?



ISO 14001 Standard

Evaluation of Compliance

Consistent with its commitment to compliance, the organization shall establish, implement and maintain a procedure(s) for periodically evaluating compliance with applicable legal requirements.



ISO 14001 Standard

Legal and Other Requirements

The organization shall establish, implement and maintain a procedure(s)

- a) To identify and have access to the applicable legal requirements and other requirements to which the organization subscribes related to its environmental aspects, and
- b) to determine how these requirements apply to its environmental aspects



ISO 14001 Standard

Competence, Training and Awareness

The organization shall ensure that any person(s) performing tasks for it or on its behalf that have the potential to cause a significant environmental impact(s) identified by the organization is (are) competent on the basis of appropriate education, training or experience, and shall retain associated records



ISO 14001 Standard

Operational Control

The organization shall identify and plan those operations that are associated with the identified significant environmental aspects consistent with its environmental policy, objectives and targets, in order to ensure that they are carried out under specified conditions, by

- a) Establishing implementing and maintaining a documented procedure(s) to control situations where their absence could lead to deviation from the environmental policy, objectives and targets, and
- b) stipulating the operating criteria in the procedure(s), and
- c) Establishing, implementing and maintaining procedures related to the identified significant environmental aspects of goods and services used by the organization and communicating applicable procedures and requirements to suppliers, including contractors.



For more information about CTAP or to
request assistance go to:

www.idem.IN.gov/CTAP

Or call us at:

(800) 988-7901

Or e-mail us at:

ctap@idem.IN.gov